



EXHIBITION APPLICATION

1. Contact Information

Name: _____
Address & Postal Code: _____
Phone Number(s): _____
Email & Website: _____

2. Exhibition Information

Proposed Title: _____

Artist(s) or Arts Organization(s): _____

Provide brief description of exhibition: _____

How many artworks are proposed for the exhibition? _____

How much space does the show require and how many pieces are in the show?

Is the exhibition for sale? (Indicate percentage of work that will not be for sale)

Is the artwork still being actively created or is the show completed? _____

Are there future bookings for this show? _____

Has this show been exhibited previously? If so where? _____

Are you able to offer or arrange an artist demo, workshop or talk that would be supplemental programming to the exhibit? Briefly Describe.

3. Written Material

Please submit all written material in a single pdf document in the following order. All written material must be in 12 point readable and universally compatible font (times new roman or arial). Please ensure all files are Windows compatible.

- a. **Artist Statement** (Max 500 words). Submit a statement describing your influences, interest, and areas of artistic research and how they relate and constitute your practice. Do NOT submit a biography in lieu of an artist statement. Do not submit digital brochures or catalogues. If submitting as a group or collective submit an exhibition or curatorial statement instead.
- b. **Project Proposal** (Max 500 words). Submit a statement outlining the proposed project or exhibition including: concept, materials, narrative and layout. How will the exhibition appear? What are any technical and equipment requirements and any other relevant information about the exhibition? This should fit within the context of your artist statement.
- c. **Curriculum Vitae/ Artist's Resume** with current contact information

4. Support Material

- a. 8 to 12 portfolio images and/or up to 5 minutes of video footage if appropriate. Images MUST be in .jpg format with file names as : Numbers corresponding to image list inventory sheet followed by last name (e.g. 01_lastname.jpg). Images must be 300dpi. Do not submit a website address or slideshow presentation in lieu of image files. No Pdf documents with imbedded images, or thumbnail images. Do not send original works of art.
- b. If applicable, please include any published information on the proposed exhibition such as reviews, articles or catalogues.

Please note: it is the responsibility of the artist to fully explain the proposed exhibition through the materials requested. Materials not in the requested format will not be reviewed by the jury.

LEIGHTON ART CENTRE

5. Image List

Artist's Name: _____ Phone: _____
 Address: _____ Email: _____
 Postal Code: _____ GST #: _____

TITLE	YEAR CREATED	SIZE	MEDIUM	PRICE
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

IN:

ARTIST REP: _____
 FOUNDATION REP: _____
 DATE RECEIVED: _____

OUT:

ARTIST REP: _____
 FOUNDATION REP: _____
 DATE REMOVED: _____

TERMS AND CONDITIONS:

- * Images of artwork and/or artists may be used for publicity and/or educational purposes
- * All articles are left at artist risk
- * Leighton Foundation Commission is 40%
- * Consignors will be paid within 30 days
- * Leighton Foundation is under no obligation to display all work
- * Leighton Foundation assumes no responsibility for damage or loss

NOTE: For insurance purposes, please indicate the value of each piece and its sales status.

LEIGHTON ART CENTRE

Gallery Policies & Space

The Leighton Art Centre takes a commission of 40% on the sale of each artwork and the artist receives 60%. An honorarium is provided for artists when their exhibitions are not for sale in accordance with our fee schedule. Applicants do not have to be members of the Leighton Art Centre; however if they are chosen to exhibit at the gallery they must take out a Leighton membership.

All exhibitions will be organized by the Leighton Art Centre in co-ordination with the artists. This includes the dates for reference materials, drop off and pick up dates, openings, workshops and artist talks. Exhibitions will run for 4-8 consecutive weeks.

The main level of the Leighton gallery is approximately 1400 running feet; the upstairs gallery space is approximately 654 running feet. The upper gallery is not always available for exhibitions, however it can be discussed if the space is requested or required for a specific exhibition. Please see the attached map for exact wall measurements.

The gallery also has other display equipment available to artists/groups. There are eight white plinths of different sizes and heights; three have glass tops to cover their displays. The gallery also owns a laptop, Toshiba VHS/DVD player and a 42" Philips television that is available for video installations and computer based presentations. Individual needs/requirements beyond this can be discussed on a case by case basis to determine if the exhibition is feasible for our gallery.

Leighton Art Centre

Main Floor

Note: measurements in height are taken from the top of the floorboards

Main Level:

a. 24.5" x 90"

b. 21.5" x 90"

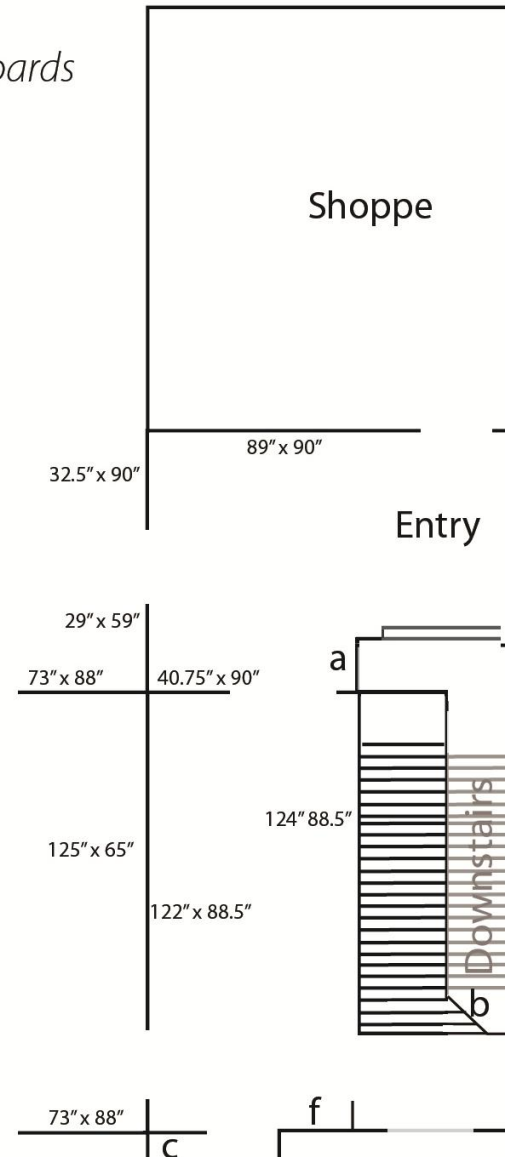
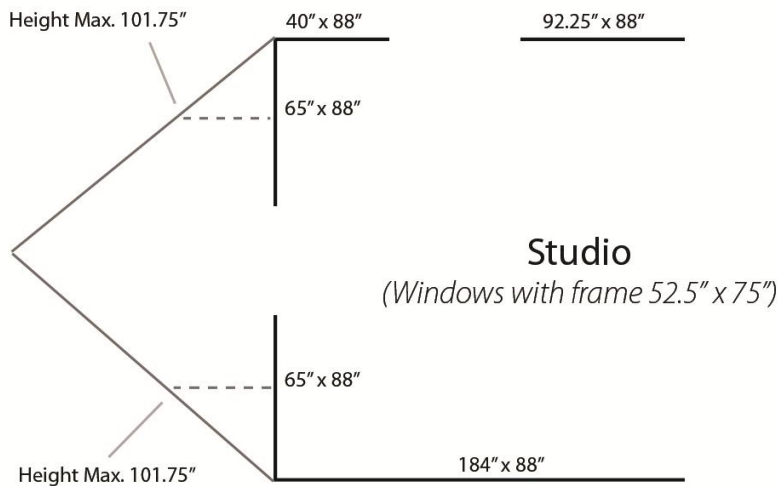
c. 55" x 48"

d. 55" x 48"

e. 53.5" x 97.5"

f. 18" x 88.5"

g. 54" x 104" * measured from middle step.
steep sloping ceiling



Leighton Art Centre

Tower : shelf to ceiling

147" (12.25ft)

From wall to wall, or wall to window
(W) x Floorboard to ceiling (H):

a. 30.5" x 97.75"

b. 50" x 97.75"

c. 26" x 96"

From wall to wall, or wall to window
(W) x Shelf to ceiling (H):

d. 75" x 60.5"

e. 80" x 60.5"

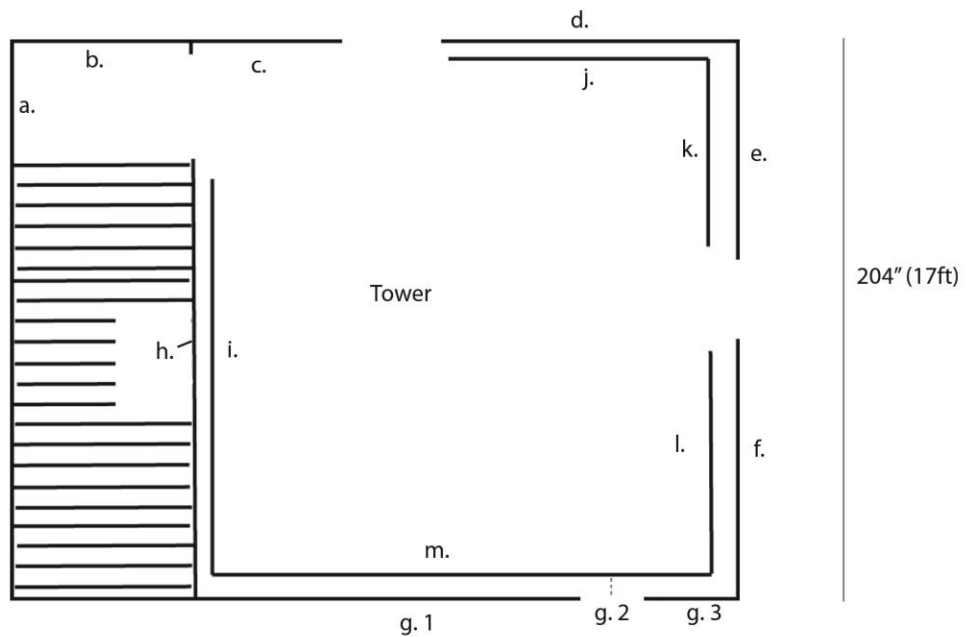
f. 78.5" x 60.5"

g.1. 104" x 60.5"

g.2. 19.5" (between shelf and bottom of
small window)

g.3. 25.5" x 60.5"

h. 165" x 60.5"



Shelf space

i. 144" x 60.5"

j. 75" x 60.5"

k. 79" x 60.5"

l. 78" x 60.5"

m. 147" x 60.5"

*note: Shelves are 10" wide,
including 1" lip*